

# Region 92 Volunteer Certification & Training Requirements

## Regional Commissioner

<b>Certification</b>	Regional Commissioner Training 20 hours
<b>Training</b>	Introductory Management Training 4 hours 30 min
<b>Continuing Education</b>	Advanced Management Training – Dispute Resolution 2 hours 30 min Reading The Commish

## Regional Coach Administrator

<b>Certification</b>	Safe Haven Certification 2 hours 30 min
<b>Training</b>	Introductory Management Training 4 hours 30 min
<b>Continuing Education</b>	Advanced Management Training – Dispute Resolution 2 hours 30 min Reading Hey Coach!, More Soccer for More Kids, The Commish

## Regional Referee Administrator

<b>Certification</b>	Safe Haven Certification 2 hours 30 min
<b>Training</b>	Introductory Management Training 4 hours 30 min
<b>Continuing Education</b>	Advanced Management Training – Dispute Resolution 2 hours 30 min Reading Whistle Stop, The Commish

## Assistant Regional Commissioner

<b>Certification</b>	Safe Haven Certification 2 hours 30 min
<b>Training</b>	Introductory Management Training 4 hours 30 min
<b>Continuing Education</b>	Advanced Management Training – Dispute Resolution 2 hours 30 min Reading The Commish

## Treasurer

<b>Certification</b>	Safe Haven Certification 2 hours 30 min
<b>Training</b>	Regional Finance - Treasurer I 1 hour 15 min
<b>Continuing Education</b>	Treasurer II 1 hour 15 min Reading Dollars & \$ense

## Safety Director

<b>Certification</b>	Safe Haven Certification 2 hours 30 min
<b>Training</b>	Risk Management - Safety Director I 1 hour 15 min
<b>Continuing Education</b>	Safety Director II 1 hour 15 min Reading Play It Safe

## Regional Registrar

<b>Certification</b>	Safe Haven Certification 2 hours 30 min
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<b>Training</b>	REGISTRATION Process - Registrar I 1 hour 15 min
<b>Continuing Education</b>	Registrar II 1 hour 15 min

## Child and Volunteer Protection Advocate

<b>Certification</b>	Role of the Child and Volunteer Protection Advocate 2 hours 30 min
<b>Training</b>	Role of the Child and Volunteer Protection Advocate 2 hours 30 min
<b>Continuing Education</b>	Annual CVPA Update 1 hour 15 min Reading The Advocate

## All Other Regional Board and Staff

<b>Certification</b>	Safe Haven Certification 2 hours 30 min
<b>Training</b>	Regional Staff Training 1 hour 15 min
<b>Continuing Education</b>	Regional Update Reading The Commish

## Coaches

<b>Certification</b>	Safe Haven Certification 2 hours 30 min
<b>Training</b>	Appropriate Coaching Course Varies
<b>Continuing Education</b>	Annual Coach Update Reading Hey Coach!

## Referees

<b>Certification</b>	Safe Haven Certification 2 hours 30 min
<b>Training</b>	Appropriate Referee Course Varies
<b>Continuing Education</b>	Review Annual Law Changes, Reading Whistle Stop

## All Instructors

<b>Certification</b>	Grade Specific Instructor Course Varies
<b>Training</b>	Grade Specific Instructor Course Varies
<b>Continuing Education</b>	Annual Instructor Update 1 hour 15 min

## Why These Classes?

### Regional Commissioner

Responsible for managing the all day-to-day business aspects of the Region.

### Registrar

Plans and implements the annual registration of players and volunteers.

### Safety Director

Ensures all aspects of a Region's safety and risk management.

### Treasurer

Responsible for safeguarding all the monies of the Region including all cash investments, contracts, leases, and other valuable documentation.

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## **Child & Volunteer Protection Advocate (CPVA)**

Oversees the child and volunteer protection program for the Region in keeping with the AYSO Safe Haven,<sup>®</sup> program.

## **Regional Coach/Referee Administrators**

Intended to administer quality coach/referee programs within the Region including staff development, communications, and coordination of program delivery.

## **Auditor**

Assists the Regional Commissioner with his/her fiduciary responsibilities to protect the organization's assets.

## **Division Coordinator**

Facilitates communications and activities between age/gender divisions including team balancing and formation.

## **VIP Administrator**

Serves as a liaison between the Region Board, VIP volunteers, and the parents of VIP players with physical and/or mental disabilities.

## **Tournament Director**

Ensures compliance with AYSO Tournament Handbook and governing documents while organizing and promoting tournaments hosted by the Region.

## **Other Board Members**

Must be Safe Haven,<sup>®</sup> certified and received job specific training while performing responsibilities outlined in their job descriptions and consistent with AYSO governing documents.